

«Home_salutation»

«Address»

8th June 2017

SDL/JHW/V130

Dear «Home_salutation»

Visit to Barcelona 14th-17th July 2017

I am writing to inform you of an information evening for this visit, on Tuesday 27th June at 6:00p.m in the Brunel English classroom. At this meeting we will issue you with a programme for the visit and the final travel details.

In the meantime, may I remind you that your child needs a current passport and an EHIC card. You can apply for this at www.nhs.uk/ehic.

I look forward to meeting you on 27th June. If you are unable to attend please let me know and I will send you the information in the post or via email.

Yours sincerely



Stewart Dearsley
Director of Learning – MFL
Stewart.dearsley@leighacademy.org.uk

«Forename» «Surname» Year «Year» «Code»