

THE LEIGH ACADEMY



July 2018

JCO/VLU/MusicLessons

Dear Parent/Carer

Instrumental lessons

At The Leigh Academy, we offer great opportunities for your child to learn a musical instrument. I would like to encourage your daughter/son to consider enrolling for instrumental tuition. It is a skill that has been proven to impact positively on many other facets of students' learning. The quality of our instrumental teaching is particularly high and we are very fortunate to have visiting professional musicians teaching our students. We currently offer the following instruments: piano, guitar, bass guitar, drums and voice. We also have flutes, violins, saxophones and clarinets which your child may loan from the Academy, subject to a written agreement. Students have 10 lessons across 2 Modules. These take place during the academy day, on a rotation timetable. You will be invoiced for each set of 10 lessons prior to the start of Modules 1, 3 and 5.

We are committed to ensuring that all activities are accessible to all young people and for families who are eligible for Free School Meals. Kent music provides financial assistance for instrumental lessons. Successful applicants will receive 75% of the activity fee needed to access instrumental lessons. For more information, visit <https://www.kent-music.com/financial-assistance/>.

We are always willing to consider individual situations to ensure that any financial barriers to participation can be overcome and any parent may contact the Music department and request to discuss this with me at any time.

All Music invoices must be paid by the start of Modules 1, 3 and 5. Lessons will not commence unless payment has been received by the instrumental teachers.

All Music invoice payments must be paid to the instrumental teachers via bank transfer.

The fees for lesson are as follows:

Shared lessons (30 minutes combined):	£75 for 10 lessons (£225 per year)
Individual lessons (15 minutes):	£75 for 10 lessons (£225 per year)
Individual lessons (30 minutes):	£150 for 10 lessons (£450 per year)

If you would like your child to receive instrumental lessons, please complete the permission slip below, and return to Emma Judges in the Music Learning Area. Failure to return the permission slip will delay your child's lessons commencing.

Please see the attached contract for a further understanding of our Instrumental Tuition Programme. Do not hesitate to contact me at emma.burton@leighacademy.org.uk with any queries.

Yours faithfully

Emma Judges
Co-ordinator of Music

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The Leigh Academy

Please return to Emma Judges, in the Music Learning Area.

(Please note that by signing this slip, you agree to the lesson conditions set out on the attached sheet).

Student Name: _____ Year: _____ Tutor Group: _____

I would like my child to receive instrumental lessons:

Instrument: _____

Individual (15/30 minutes)/ Shared: _____

Parent /Carer signature: _____ Date: _____

The Leigh Academy Instrumental Tuition Programme

Information for Parents/Carers

- Invoices for music lessons must be paid by the start of Modules 1, 3 & 5 in order for lessons to commence. Bank details will be provided by the instrumental teachers.
- Students will receive 10 lessons, over 2 Modules.
- Lessons will be 15 or 30 minutes long for individual / shared lessons during the Academy day.
- Lesson times will be displayed in the Music Learning Area. Students are expected to copy these times on to their lesson pass which should be shown to exit their lesson.
- Students are expected to inform their instrumental teacher, Mrs Judges and Mr Quinton well in advance, if they cannot attend a lesson, for any reason whether exam or other school based activity.
- Where possible, students will be expected to practise at home, in preparation for their lessons and bring their learn materials to their lesson.
- When an instrumental teacher is absent, the missed lesson will be made up, at a time arranged with the student.
- If a student misses a lesson, the instrumental teacher is not obliged to make up the lesson, but may decide to do so, if a time can be arranged.
- If students cannot be matched for shared lessons, individual 15 minute lessons will be substituted.
- Tuition is provided on an ongoing, rolling contract and students may only withdraw from activities at the end of modules 2, 4 and 6 following receipt of written notice to the instrumental teacher and Mrs Judges at least one module in advance to avoid fees being charged in lieu of notice. If late notice is received, parents will be invoiced for the following two modules.
- Parents/carers will receive an up-date on their child's progress and performance, at the end of Modules 2, 4 and 6.
- Parents/carers will receive a separate form if the student requests to hire an instrument.