

23<sup>rd</sup> March 2015

DNE/JSN/Yr 11 Prom

Dear Year 11 Student

The Leigh Academy would like to invite you to attend the Year 11 End of Year Prom, “A Night to Remember”, which will be held on Wednesday 24<sup>th</sup> June 2015 from 6.00 p.m. until 11.00 p.m.

This year we are excited to announce a change of venue as the Prom will be held at Air & Breathe, Dartford DA1 2AU. The venue has been exclusively hired for this event and will be supervised by staff from The Leigh Academy plus qualified security staff from Air & Breathe.

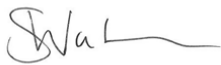
This remains a formal event, which requires all attending to dress appropriately in smart evening wear/prom attire. Please see the attached event information for further details about the night.

The payment for the evening is £30.00; which needs to be paid no later than Friday 8<sup>th</sup> May 2015. Payment needs to be made through ParentPay or in cash via PayPoint. To arrange payment via PayPoint, please contact Mrs A Lee, Central Admin for a unique barcoded letter.

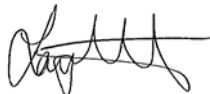
In order for this Prom to take place the attached Behavioural Agreement needs to be read, agreed and signed by both parents/carers and students to confirm your interest, and returned to your College Admin or Student Services Manager.

We look forward to seeing you at your Year 11 End of Year Prom.

Yours sincerely



Sharon Waterman  
Trust Principal



Faye McGill  
Brunel/DaVinci Principa



Julia Collins  
Chaucer/Darwin Principal

**THE LEIGH ACADEMY**

**Please return this reply slip to your College Admin or Student Services Manager.**

I/We give permission for my/our daughter/son to attend the **Year 11 End of Year Prom on Wednesday 24<sup>th</sup> June 2015**. Payment should be paid via ParentPay or if you wish to pay cash, please contact Mrs A Lee for a PayPoint barcoded letter. Cash and cheques are no longer accepted at the Academy. **Payment should be received, by Friday 8<sup>th</sup> May 2015.**

- I am interested in attending the Year 11 End of Year Prom and agree to the Behaviour Agreement ( ) ***please tick to confirm.***
- I have paid the £30.00 cost of the Prom via ParentPay ( ) ***please tick to confirm.***
- I have paid the £30.00 cost of the Prom via PayPoint ( ) ***please tick to confirm.***
- I agree to my daughter/son receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetics or blood transfusion as considered necessary by the medical authorities present ( ) ***please tick to confirm.***
- Please indicate the arrangements for your son/daughter's departure at 11.00 p.m. from Air & Breathe:
  - Collection from Air & Breathe
  - Permission to leave Air & Breathe

**Please read, agree and sign the following Behavioural Agreement.**

Behavioural Agreement:

- The Leigh Academy Standards and Expectations are to be adhered to at all times for the remainder of this year.
- Students are expected to treat the staff, security, venue and environment with respect. Any student that is found causing damage through vandalism or graffiti will be asked to leave immediately and expected to pay any costs incurred.
- At no point during the evening are students allowed to smoke.
- Drinking alcohol is strictly forbidden at the venue. If any adult believes that a student has consumed alcohol before or during the Prom, parents will be contacted and students will be asked to leave.

Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Student

Signature:

\_\_\_\_\_

Parent/Carer

Signature:

\_\_\_\_\_