

The Leigh Academy CEIAG Plan

The Leigh Academy		
Year 13 students	One to one guidance as requested	Sept – June
Year 13 students	Higher Education Evening	Sept 2015
Year 13 students	One to one guidance to referred students in danger of failing	All year
Year 13 students	Higher Apprenticeship Evening	Oct 2015
Year 13 students	UCAS applications and personal statement support	Oct – Dec
Year 13 students	CTM Pathway Support	Ongoing
Year 13 students	Attend the Skills Show in London	Nov 2015
Year 13 students	Targeted Programme for Students who are not going to University. Higher Apprenticeships/Job opportunities/the importance of applying early/Linked In profile.	February 2016
Year 13 students	Careers related Assembly	April 2016
Year 13 Students	Support at the Results Service	August 2016
Year 13/12	Attendance at Parent's day/evening	December 2015
Year 12 students	One to one guidance as requested	Ongoing
Year 12 students	Speakers at assembly on apprenticeships, motivational speaker, work experience opportunities	Ongoing
Year12	Referred students at risk of being dropped from course	Ongoing

Year 12	Referring students to the relevant organisation should they leave P16	Ongoing
Year 12	Employability skills day for non University students	Summer term
Year 12	UCAS preparation	Sumer Term
Year 12	Assistance with work experience placements	Ongoing
Year 12	Organisation of employer visits	Ongoing
Year 12	Attend the Detling Showground for the Careers Convention	March
Year 12	Support to the Extended Project via work with Greenwich University	
Year 11/12	Post 16 Induction to include External Speakers	July
Year 13, 12, 11	Collection destination data and input to KCC at key dates during the Year	
Year 11	All Year 11 students are seen in groups and then can elect to have additional input with a one to one interview	Summer/Autumn/January
Year 11	Ensure Success evening	Sept
Year 11	Assemblies – Post 16 opportunities	Sept
Year 11	Assemblies – apprenticeship opportunities	Feb 2016
Year 11	Support with the online application process to either College and 6 th form vocational opportunities – application forms	Feb 2016
Year 11	Careers input at all Post 16 options evenings	October/November
Year 11	EHC Plans with students and parents interview if requested	Ongoing
Year 11	Following the External exams students complete a CV	June/July

	workbook	
Year 11, 8	Attendance at parents evenings	Ongoing
Year 11	Attendance at results day and enrolment	August 2016
Year 11	Students referred for additional guidance if required	Ongoing
Year 10	Careers related activities delivered in Tutor Time	November
Year 10	Careers Assembly	April
Year 10	Careers Convention	July
Year 10	Work experience	July
Year 10	Students are visited on work experience	
Year 10	Post 16 options talks	April/May/June/July/Sept
Year 10	Work related learning week – to include Barclays Life Skills/Founders4Schools/CV writing	
Year 9	Careers related activities	November
Year 9	Proposed Personal Development Plan	Summer term
Year 8	Mini Careers event	January
Year 8	Careers input at the options evening	January
All Years	Work with Heads of schools and key tutorial staff to inform them of opportunities for young people and any issues	Ongoing
All Years	Liaison with other staff over Future first (alumni network), use of Inspiring Futures for employability days	Ongoing