

24<sup>th</sup> February 2017

CPS/VLU/YR9AFTN290317

Dear Parents/Carers

**Year 9 Parent/Carer - Teacher Afternoon - Wednesday 29<sup>th</sup> March 2017 -  
2.30 pm onwards**

We write to inform you about the arrangements for the above event, the date of which has been changed from Wednesday 22<sup>nd</sup> March. This is an excellent opportunity for parents/carers to meet subject teachers to discuss your child's progress to date. This will ensure that students remain on track to achieve their potential in their GCSE subjects. This is the second year that such an event has been organised for Year 9 students which was added to the calendar in response to requests from parents/carers.

Please note the following:

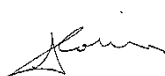
- Students should arrange and attend interviews with **ALL** of their subject teachers by completing the attached appointment list with their teachers in advance of the afternoon.
- Students must wear full Academy uniform.
- Appointments will be available between 2.30 p.m. and 7.00 p.m. Appointments will be made by students in the usual way, on an appointment sheet, issued with this letter by the Tutor.
- Appointments will be brief but focussed and therefore should last for approximately 10 minutes.
- Meetings will take place in the subject teacher's room.

We look forward to meeting you in Module 4 and continuing our work together in ensuring the best possible outcomes for all of our students.

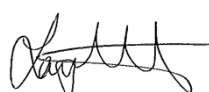
Yours faithfully



Sharon Waterman  
Trust Principal



Julia Collins  
Chaucer & Darwin College Principal



Faye McGill  
Brunel & Da Vinci College Principal



**Year 9 Parent Teacher Afternoon  
Appointment Sheet  
Wednesday 29<sup>th</sup> March 2017**

Student's Name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

| Time  | Teacher | Time  | Teacher |
|-------|---------|-------|---------|
| 14.30 |         | 16.50 |         |
| 14.40 |         | 17.00 |         |
| 14.50 |         | 17.10 |         |
| 15.00 |         | 17.20 |         |
| 15.10 |         | 17.30 |         |
| 15.20 |         | 17.40 |         |
| 15.30 |         | 17.50 |         |
| 15.40 |         | 18.00 |         |
| 15.50 |         | 18.10 |         |
| 16.00 |         | 18.20 |         |
| 16.10 |         | 18.30 |         |
| 16.20 |         | 18.40 |         |
| 16.30 |         | 18.50 |         |
| 16.40 |         |       |         |