

3<sup>rd</sup> October 2017

CPS/VLU/PTDAY17

Dear Parents/Carers

**Parent/Carer - Teacher Day for Year 11 - Wednesday 18<sup>th</sup> October 2017**

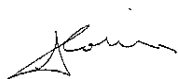
We write to inform you about the arrangements for the above event which is an opportunity for Parents/Carers to meet subject teachers to discuss progress to date to ensure Year 11 students have made a positive start to the final year of Key Stage 4 as they approach their GCSE examinations from May 2018. **Please note that the Academy will be closed on this day for normal lessons.**

Please note the following:

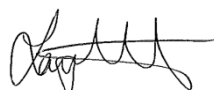
- Students should arrange and attend interviews with **ALL** of their subject teachers by completing the attached appointment list with their teachers in advance of the day
- Students must wear full Academy uniform
- Appointments will be available between 8.00 a.m. and 7.00 p.m. Appointments will be made by students in the usual way, on an appointment sheet, issued with this letter by the Tutor
- Appointments will last for approximately 10 minutes
- Meetings will take place in the subject teacher's room

We look forward to meeting you on the 18<sup>th</sup> October 2017 and continuing our work together in ensuring the best possible outcomes for all of our students.

Yours faithfully



Julia Collins  
Academy Principal



Faye McGill  
Academy Principal