

15th December 2017

CPS/VLU/PTDAY18

Dear Parents/Carers

Parent/Carer - Teacher Day for Year 11 - Wednesday 10th January 2018

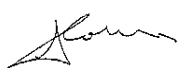
We write to inform you about the arrangements for the above event which is a follow up to the meetings held with subject teachers in October. This is an opportunity to meet with subject teachers to discuss your child's pre public (mock) exam results and plan the actions needed in the final countdown to their GCSE examinations from May 2018. **Please note that the Academy will be closed on this day for normal lessons.**

Please note the following:

- Students should arrange and attend interviews with **ALL** of their subject teachers by completing the attached appointment list with their teachers in advance of the day
- Students must wear full Academy uniform
- Appointments will be available between 8.00 a.m. and 7.00 p.m. Appointments will be made by students in the usual way, on an appointment sheet, issued with this letter by the Tutor
- Appointments will last for approximately 10 minutes
- Meetings will take place in the subject teacher's room

We look forward to meeting you on the 10th January 2018 and continuing our work together in ensuring the best possible outcomes for all of our students.

Yours faithfully



Julia Collins
Academy Principal